



Sardar Patel University, Mandi (H.P.)

(A State Government University)



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APPLICATION FORM FOR REFUND OF LEVY CHARGES (B.ED. ADMISSION)

1. Name of Applicant (in Block Letters): _____

2. Father's / Mother's Name: _____

3. Date of Birth: _____

4. Mobile Number: _____

5. Email ID (if any): _____

6. Category (GEN/SC/ST/OBC/Other): _____

7. Name of the Affiliated College applied for: _____

8. Application / Registration No.: _____

9. Levy Charges Paid (Amount): ₹ _____

10. Mode of Payment (Cash/Online/Bank Draft): _____

11. Payment Proof (Transaction ID / Receipt No. / Copy attached): _____

12. Date of Payment: _____

13. Reason for Refund Request:

☐ Not interested in admission

☐ Any other (please specify) _____

14. Bank Details for Refund (attach a cancelled cheque or passbook copy):

- Account Holder Name: _____
- Bank Name: _____
- Account Number: _____
- IFSC Code: _____

Declaration:

I hereby declare that the above information is true and correct to the best of my knowledge. I request the University to refund the levy charges paid by me as I am no longer interested in taking admission in the B.Ed. course in affiliated colleges of Sardar Patel University.

Date: _____

Place: _____

Signature of Applicant _____

Instructions for Applicants:

1. This form must be filled completely and submitted to the University office within the notified time.
2. Attach a self-attested copy of:
 - o Payment proof (receipt/transaction slip/acknowledgment).
 - o Cancelled cheque or passbook copy of the account where refund is to be made.
3. The refund will only be made to the applicant's own bank account. If any other account (including cybercafé accounts or third-party accounts) is used, the applicant will be **solely responsible** for any false claim, delay or wrong transfer of payment.
4. Incomplete forms or incorrect details will not be entertained.
5. The student once taken admission in a college is not subject to the refund of levy charges.
6. The decision of Sardar Patel University shall be final regarding refund claims.

For Office Use Only

- Verified by: _____
- Recommended for Refund: Yes / No _____
- Remarks: _____
- Signature & Seal: _____

Refund Mode:

1. Cash/ Cheque/RTGS/Any Other _____
2. Date of Transaction _____
3. Amount Transferred _____

Signature of DA

Signature of Superintendent

Signature of FO/DDO